

EMPLOYMENT SERVICES

Division of Workforce & Employment Services

OFFICE HOURS: 7:30 AM – 5:00 PM (Monday-Tuesday)
7:30 AM – 4:30 PM (Wednesday-Thursday)
7:30 AM – 12:00 PM (Friday)

SERVICES: Application and placement services for job seekers. Employer job listing. Employment and placement testing. Job training programs. Referral to education and training. Job search assistance for special groups such as welfare recipients. Dislocated worker assistance. Referral to other agencies.

ELIGIBILITY: Anyone seeking employment is eligible.

FEES: None

860 W. Stephen Foster Avenue
Bardstown, KY 40004
Phone: (502) 348-2709
Fax: (502) 349-6608
SERVICE AREA: Nelson County

520 Bypass Road
River Ridge Plaza
Brandenburg, KY 40108
Phone: (270) 422-4228
SERVICE AREA: Meade County,
Breckinridge County

P.O. Box 1386
916 North Mulberry
Elizabethtown, KY 42701
Phone: (270) 766-5110, or 766-5115, or 766-5093
Fax: (270) 766-5112 or (270) 766-5183
SERVICE AREA: Lincoln Trail District

Old Highway 60
Hardinsburg, KY 40143
Phone: (270) 756-2226
FAX: (270) 756-1120
OFFICE HOURS: 8:00 AM- 4:00 PM
(Wednesday)
SERVICE AREA: Breckinridge County

145 Cemetery Road, Suite 4
Lebanon, KY 40033
Phone: (270) 692-6870
Fax: (270) 692-6485
SERVICE AREA: Marion County

125 E. Market Street, Suite 16
Leitchfield, KY 42754
Phone: (270) 259-4912
SERVICE AREA: Grayson County

803 Bel Vista Drive
Springfield, KY 40069
Phone: (859) 336-3281
Fax: (859) 336-0034
SERVICE AREA: Statewide

Experience Works
www.experienceworks.org
Corporate Office: 800-901-7965
Local Information: 270-766-5115

OFFICE HOURS: 7:30 AM – 6:00 PM (Monday & Tuesday)
(Elizabethtown Office) 8:00 AM – 4:30 PM (Wednesday & Thursday)
8:00 AM – Noon (Friday)

SERVICES: Older worker training services include computer courses designed and matched to individual job development needs. Provide additional training in “soft skills” such as interviewing, resume preparation, and test preparation. Individuals may qualify for scholarships based on income, age, and status. As funding is available, some jobs are also offered.

SERVICE AREA: Nation-wide

ELIGIBILITY: Senior citizens (age 55 and up) or other displaced workers.

FEES: None

Workforce Investment Act
Lincoln Trail Area Career Center
916 N. Mulberry Street
Elizabethtown, KY 42701
Phone: (270) 234-1647 or (800) 455-5587
Fax: (270) 766-5112
e-mail address: abelink@ltadd.org

Services focus on providing employment information and/or training to residents of the eight county area through a variety of programs. Some of these services will be provided by partner agencies of the Lincoln Trail Area Career Center.

OFFICE HOURS: 7:30 AM – 5:00 PM (Monday-Tuesday)
7:30 AM – 4:30 PM (Wednesday-Thursday)
7:30 AM – 12:00 PM (Friday)

CORE SERVICES: This level of service focuses primarily on providing information and assisting with a self-driven search for employment and includes:

- Access to computer resource room (to include the use of the internet)
- Labor market information, including availability of jobs, skill levels needed, and job search strategies
- Information on other One-Stop Partner and community services
- Basic career interest and skill assessment
- Eligibility determination for other levels of services
- Information on filing UI (unemployment insurance) claims
- Job referrals and individual job placement

Workforce Investment Act (continued)

ELIGIBILITY: All interested adults

INTENSIVE SERVICES: This level of service focuses on providing additional assistance to the job seeker. These services include:

- Job readiness activities
- Developing an individual employment plan
- Case management and counseling services
- Comprehensive and specialized assessment
- Short term pre-vocational services

ELIGIBILITY: A person may be determined eligible based on one of three separate categories:

1. Adult - 22 years of age or older, economically disadvantaged, unable to obtain employment through Core Services
2. Older Youth - 18 - 21 years of age, economically disadvantaged, unable to obtain employment through Core Services
3. Dislocated Worker - lost a job through no fault of their own
 - displaced homemaker
 - unable to obtain employment through Core Services

TRAINING SERVICES: This level of services is provided to people who do not possess the skills necessary to gain a level of employment resulting in self-sufficiency. Services at this level include:

- Occupational skills training
- Skill upgrading and retraining
- Customized training

ELIGIBILITY: For all categories:

- Unable to obtain employment through Core and Intensive Services
- Has been determined eligible for Intensive Services
- Shows a need for training

YOUTH SERVICES (contracted training programs): Services for youth are focused on providing academic and occupational training that will prepare youth to succeed in educational and employment endeavors. Services include:

- Specialized academic instruction leading to secondary school completion or drop-out prevention
- A variety of work experience activities
- Occupational skills training
- Leadership development opportunities
- Adult mentoring

ELIGIBILITY:

- Ages 14 - 21
- Economically disadvantaged
- Possess one youth barrier as defined in the Workforce Investment Act

Workforce Investment Act (continued)

SERVICE AREA: Statewide, but priority given to residents of Breckinridge, Grayson, Hardin, LaRue, Marion, Meade, Nelson, and Washington counties.

FEES: None

TRADE ACT: Trade Adjustment Assistance (TAA) is a Federal entitlement program which provides services to individuals who lose their jobs as a result of increased imports. Services focus on providing employment and training opportunities to help unemployed individuals transition back into the workforce. There are also additional benefits available under this program

ELIGIBILITY: Individuals who have been laid off from a company with an approved Trade petition.

SERVICE AREA: Statewide, but priority given to residents of Breckinridge, Grayson, Hardin, LaRue, Marion, Meade, Nelson, and Washington counties.

FEES: NONE